VisaHQ.hk
Travel Visa Services

Mail documents to: VisaHQ
Gsn Consultancy

Czech Republic Tourist visa Application

Please enter your contact information

Name:

Email:

Tel: **Mobile:**

The latest date you need your passport returned in time for your travel:

Travelers must present negative COVID-19 PCR test result issued within 72 hours of departure. And Health declaration form which you can obtain at VisaHQ. Without evidence of test and health form, passengers will be denied boarding.
Please complete Health Declaration form here.

VisaHQ provides consultancy and administrative service. All applicants must submit the application in person to the embassy/ application center. An appointment might be required for application submission.

Czech Republic tourist visa checklist

- ☐ **Visa Application Form: One fully completed and signed application form (do not print double sided).** This form must be completed in block capitals and signed in blue/black ink only.
- ☐ **Valid Czech Republic passport** valid for at least 3 months after the intended date of departure from the territory of the Schengen Area or, in the case of several visits, after the last intended date of departure from the territory of the Schengen Area. It shall contain at least two blank pages and it shall have been issued within the previous 10 years.
- ☐ **Passport-type colour photo: 1** one photograph with white background.
- ☐ **Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to **VisaHQ.hk**.
- ☐ **Residence permit.** The Hong Kong / Macao stay permit must be valid after the intended date of arrival from Schengen area (if you do not have a permanent HK ID / Macao ID card).
- ☐ **Itinerary.** Confirmed round trip airline ticket / booking.
- ☐ **Bank Statement.** Proof of your financial circumstances, such as a recent bank book statement or a recent bank account statement for past 3 months.

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☐ **Employment Letter.** A letter from your employer confirming your leave (if applicable).

☐ **Guarantee Letter.** Letter provided by the company (employer) with bank endorsement (if applicable).

☐ **Cover Letter.** Student identification / university cover letter (if applicable).

☐ **Invitation Letter.** A letter of invitation from the person you are visiting in the Schengen area or from your business partner in the Schengen area or a confirmed hotel accommodation booking (whichever is applicable).

☐ **Travel Medical Insurance.** Medical insurance with the coverage EUR 30,000 and valid for the entire Schengen area for the duration of your stay.

☐ **Documents for minors.** Minor applicants must present their birth certificates and a legalized written consent of their parents/legal guardians (application has to be submitted by parents/legal guardians, but the minor applicant has to come in person with them).

Visa applications should be submitted for a maximum of 6 months, and no later than 15 days, before the trip.

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	Type of visa	Validity	Processing time	Embassy fee	Service fee	Total
☐	Single entry	up to 180 days	Same day	$0.00	$169.00	$169.00
☐	Multiple entry	up to 180 days	Same day	$0.00	$169.00	$169.00

This order is subject to Terms of Service, posted on VisaHQ website.
All fees and requirements may change without notice.

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Credit card authorization form

By signing this form i accept VisaHQ.hk Terms of Service and authorize to charge my credit card for the amount of $

Name on the Credit Card:	
Credit card number:	- - -
Exp. date:	/ CVC:
Credit Card Billing Address:	
Signature:	
Comments:	

Thank you!
We accept all major credit cards.

VisaHQ
Gsn Consultancy, E: info@visahq.hk

This application form should be filled out in English
此表格必須以英文填寫

PHOTO
照片

APPLICATION FOR SCHENGEN VISA
申根簽證申請表

This application form is free
此表格免費

			For official use only 簽證機關專用
1. Surname (Family name) (x) 姓氏			Date of application:
2. Surname at birth (Former family name(s)) (x) 出生時姓氏			Visa application number:
3. First name(s) (Given name(s)) (x) 名字			
4. Date of birth (day-month-year) 出生日期 (日-月-年)	5. Place of birth / 出生地 6. Country of birth / 出生國	7. Current nationality / 現國籍 Nationality at birth, if different: 出生時國籍，如不同	Application lodged at ⬭ Embassy/Consulate ⬭ CAC ⬭ Service provider ⬭ Commercial intermediary ⬭ Border Name: ⬭ Other
8. Sex / 性別 ☐ Male / 男 ☐ Female / 女	9. Marital status / 婚姻狀況 ☐ Single / 未婚 ☐ Married / 已婚 ☐ Separated / 分居 ☐ Divorced / 離婚 ☐ Widow(er) / 喪偶 ⬭ Other / 其他 ……		
10. In the case of minors: Surname, first name, address (if different from applicant's) and nationality of parental authority/legal guardian / 未成年人士須填上合法監護人的姓名、地址(如與申請人不同)、及國籍			File handled by:
11. National identity number, where applicable 國民身份証號碼，如適用			Supporting documents: ⬭ Travel document ⬭ Means of subsistence ⬭ Invitation ⬭ Means of transport ⬭ TMI ⬭ Other:
12. Type of travel document 護照種類：☑ Ordinary passport / 普通護照 ⬭ Diplomatic passport / 外交護照 ⬭ Service passport / 公務護照 ⬭ Official passport / 官員護照 ⬭ Special passport / 特殊護照 ⬭ Other (please specify) / 其他旅行證件（請注明）：……			
13. Number of travel document 旅行證件編號	14. Date of issue 簽發日期	15. Valid until 有效期至	16. Issued by 簽發機關
17. Applicant's home address and e-mail address 申請人地址及電郵		Telephone number(s) 電話號碼	Visa decision: ⬭ Refused ⬭ Issued ⬭ A ⬭ C ⬭ LTV
18. Residence in a country other than the country of current nationality 是否居住在現時國籍以外的國家 ☐ No 否 ☐ Yes. Residence permit or equivalent …… No …… Valid until …… 是。 居留證 編號 有效期至			
*19. Current occupation 現職業			
*20. Employer and employer's address and telephone number. For students, name and address of educational establishment. 僱主名稱，地址和電話，如學生請填寫學校名稱及地址			⬭ Valid From …… Until ……
21. Main purpose(s) of the journey: 旅程主要目的 ☐ Tourism / 旅遊 ☐ Business / 商務 ☐ Visit to Family or Friends / 探訪親友 ☐ Cultural / 文化 ☐ Sports / 體育 ☐ Official visit / 官方訪問 ☐ Medical reasons / 醫療 ☐ Study / 升學 ☐ Transit / 過境 ☐ Airport transit / 機場過境 ☐ Other (please specify) / 其他 (請注明) ……			Number of entries: ⬭ 1 ⬭ 2 ⬭ Multiple Number of days: ……

(x) Fields 1-3 shall be filled in in accordance with the data in the travel document
欄位 1-3 須依據旅行證件填上相關資料

22. Member State(s) of destination / 目的地之申根國	23. Member State of first entry / 最先抵達的申根國	

24. Number of entries requested 申請入境次數	25. Duration of the intended stay or transit Indicate number of days 預計逗留或過境日數	
☐ Single entry / 一次 ☐ Multiple entries / 多次 ☐ Two entries / 兩次		

The fields marked with * shall not be filled in by family members of EU, EEA or CH citizens (spouse, child or dependent ascendant) while exercising their right to free movement. Family members of EU, EEA or CH citizens shall present documents to prove this relationship and fill in fields No 34 and 35.
歐盟、歐洲經濟區或瑞士公民的家庭成員(配偶、子女或贍養的老人)行使其自由往來的權利，不必回答帶*的問題，歐盟、歐洲經濟區或瑞士公民的家庭成員必須根據欄位 34 及 35 的資料提交證明其親屬關係的文件。

26. Schengen visas issued during the past three years / 過往三年獲批的申根簽證
☐ No / 沒有
☐ Yes. Date(s) of validity from …….. to ……..
有。 有效期由 至

27. Fingerprints collected previously for the purpose of applying for a Schengen visa 以往申請申根簽證有否指紋紀錄
☐ No / 沒有 ☐ Yes 有 …… Date, if known / 日期，如知道

28. Entry permit for the final country of destination, where applicable 最後目的地之入境許可
Issued by ……..……...…… Valid from ……until ……
簽發機關 有效日期由 至

29. Intended date of arrival in the Schengen area 預定入境申根國日期	30. Intended date of departure from the Schengen area 預定離開申根國日期

*31. Surname and first name of the inviting person(s) in the Member State(s). If not applicable, name of hotel(s) or temporary accommodation(s) in the Member States(s)
申根國的邀請人姓名。如不適用，
請填寫申根國的酒店或暫住居所名稱

Address and e-mail address of inviting person(s) / hotel(s) / temporary accommodation(s) 邀請人/酒店/暫住居所的地址及電郵	Telephone and telefax 電話 及 傳真

*32. Name and address of inviting company / organisation 提出邀請的公司或機構名稱及地址	Telephone and telefax of company / organisation 公司或機構的電話及傳真

Surname, first name, address, telephone, telefax, and e-mail address of contact person in company / organisation
該公司/機構的聯絡人姓名、地址、電話、傳真及電郵

*33. Cost of travelling and living during the applicant's stay is covered
申請人的旅費以及在國外停留期間的生活費用

☑ by the applicant himself/herself / 由申請人支付 Means of support / 支付方式 ☐ Cash / 現金 ☐ Traveller's cheques / 旅行支票 ☐ Credit card / 信用卡 ☐ Prepaid accommodation / 預繳住宿 ⬭ Prepaid transport / 預繳交通 ⬭ Other (please specify) / 其他(請註明) ……..	⬭ by a sponsor (host, company, organisation), please specify / 由贊助人支付，請註明 ⬭ referred to in field 31 or 32 / 參照欄位 31 及 32 ⬭ other (please specify) / 其他 (請註明) ……. Means of support / 支付方式 ⬭ Cash / 現金 ⬭ Accommodation provided / 提供住宿 ⬭ All expenses covered during the stay / 支付旅程期間所有開支 ⬭ Prepaid transport / 預繳交通 ⬭ Other (please specify) / 其他(請註明) ……..

34. Personal data of the family member who is an EU, EEA or CH citizen
家庭成員為歐盟、歐洲經濟區或瑞士公民，請填上其個人資料

Surname 姓氏	First name(s) 名字

Date of birth / 出生日期	Nationality / 國籍	Number of travel document or ID card 旅行證件或身分證編號	
35. Family relationship with an EU, EEA or CH citizen 申請人與歐盟、歐洲經濟區或瑞士公民的關係 ☐ spouse 配偶 ☐ child ……. 子女 ☐ grandchild 孫兒女 ☐ dependent ascendant 受養人			
36. Place and date / 地區 及 日期	37. Signature (for minors, signature of parental authority/legal guardian) 簽署（未成年人由其監護人代簽）		

I am aware that the visa fee is not refunded if the visa is refused / 本人知道即使簽證被拒也不能退還簽證費

Applicable in case a multiple-entry visa is applied for (cf. field No 24): / 適用於申請多次入境簽證 (參照欄位 24)
I am aware of the need to have an adequate travel medical insurance for my first stay and any subsequent visits to the territory of Member States.
本人知道須預備足夠 保額的旅遊醫療保險作為首次及其後各次出發到申根國家領域之用

I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the visa application; and any personal data concerning me which appear on the visa application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities of the Member States and processed by those authorities, for the purposes of a decision on my visa application.
Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS) ([1]) for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority of the Member State responsible for processing the data: Ministry of Foreign Affairs, Loretánské nám. 5, CZ-118 00 Praha 1; Directorate of Alien Police, Olšanská 2, P.O.BOX 78, CZ-130 51 Praha 3 and Ministry of Interior, Nad Štolou 3, CZ-170 34 Praha 7.
I am aware that I have the right to obtain in any of the Member States notification of the data relating to me recorded in the VIS and of the Member State which transmitted the data, and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law of the State concerned. The national supervisory authority of that Member State will hear claims concerning the protection of personal data: Office for Personal Data Protection, Pplk. Sochora 727/27, CZ-170 00 Praha 7.
I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Member State which deals with the application.
I undertake to leave the territory of the Member States before the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Member States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5(1) of Regulation (EC) No 562/2006 (Schengen Borders Code) and I am therefore refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Member States.

我知道並同意以下條款：必須提供本簽證申請表上所收集的資料，包括我的照片、以及指紋樣本，用作核實我的簽證申請。本簽證申請表上關於我的任何個人資料，包括我的照片、以及指紋樣本，將被提交給有關申根國家的相應機構，以便用於審理我的簽證申請。
此資料將會連同有關申請的批核決定以及廢除、取消或延長已發簽證的決定，一併輸入在簽證資訊系統(VIS)(1)並儲存最長五年，其間各簽證部門、於各申根國邊境及境內執行簽證檢查**的法定部門、各申根國的移民局以及難民部門都有權使用有關資料，作為審查該人士是否符合資格合法進入、逗留、或居住於申根國境，作為識別不符合或不再符合資格的人士，以及作為審查難民申請和決定負責機關誰屬。於某些情況下，該資料將被開放予各申根國的特定部門以及歐盟警察組織，作為預防、偵查和研究恐怖襲擊及其他嚴重罪案。負責處理資料的申根國部門是**:
Ministry of Foreign Affairs, Loretánské nám. 5, CZ-118 00 Praha 1; Directorate of Alien Police, Olšanská 2, P.O.BOX 78, CZ-130 51 Praha 3 and Ministry of Interior, Nad Štolou 3, CZ-170 34 Praha 7。
當我的資料被錯誤更改以及該資料被不合法地刪除，我知道自己有權向輸入本人資料至簽證資訊系統、傳輸有關我的資料、或要求取得有關我的資料的申根國取得通知。如我明確請求，對我的申請進行審理的領使館會通知我，以何種方式可以行使核查**有關我的個人資料並依據有關國家**法律規定更改或消除錯誤資料、以及取得賠償的權利。該申根國的國家監督部門 將會聽取保障個人資料的要求: Office for Personal Data Protection, Pplk. Sochora 727/27, CZ-170 00 Praha 7。
我聲明，就我所知，我提供的一切資料都是正確和完整的。我知道，任何虛假陳述都將導致拒絕簽證或廢止已發的簽證，也可以根據對我的申請進行審理的申根國家的法律規定進行刑事追究。
如果簽證申請被批准，我保證在簽證到期前離開申根國家領土。我獲悉，擁有簽證只是進入歐洲申根國家領土其中的一個條件，如果沒有履行歐洲共同體公約 562/2006 之第五條第一款規定的條件而被拒絕入境，那麼僅僅擁有簽證並不意味著我有權就此要求賠償。在進入歐洲申根國家的領土時，入境條件將被再次審查。

Place and date / 地區 及 日期	Signature (for minors, signature of parental authority/legal guardian) 簽署（未成年人由其監護人代簽）

([1]) In so far as the VIS is operational
In case of discrepancy or dispute, the English version of the text shall prevail / 在出現分歧或爭議時，以英文版本的文本為準